Report of the Head of Scrutiny and Member Development

Scrutiny Board (Children's Services)

Date: 25 March 2010

Subject: Recommendation Tracking

Electoral Wards Affected:	**Specific Implications For:**
	Equality and Diversity ☐
	Community Cohesion ☐
	Narrowing the Gap ☐

1.0 Introduction

1.1 Each Scrutiny Board receives a quarterly report on any recommendations from previous inquiries which have not yet been completed.

1.2 This will allow the board to monitor progress and identify completed recommendations; those progressing to plan; and those where there is either an obstacle or progress is not adequate. The board will then be able to take further action as appropriate.

1.3 A standard set of criteria has been produced, to enable the board to assess progress. These are presented in the form of a flow chart at Appendix 1. The questions should help to decide whether a recommendation has been completed, and if not whether further action is required.

1.4 For each outstanding recommendation, a progress update is provided. In some cases there will be several updates, as the board has monitored progress over a period of time.

1.5 To assist members, the Principal Scrutiny Adviser has given a draft status for each recommendation. The board is asked to confirm whether these assessments are appropriate, and to change them where they are not.

1.6   In particular, members should note that some recommendations may have a draft status of 4 <u>or</u> 5. For these recommendations, the Principal Scrutiny Adviser suggests that progress has been made. However, the decision as to whether this progress is acceptable is a judgement for board members to make.

1.7   In deciding whether to undertake any further work, members will need to consider the balance of the board's work programme.

2.0   Next Steps

2.1   The next cycle of quarterly recommendation tracking reports will be presented to Scrutiny Boards in June/July 2010, enabling the Board to judge progress against outstanding recommendations.

3.0   Recommendations

3.1   Members are asked to:

- Agree those recommendations which no longer require monitoring;

- Identify any recommendations where progress is unsatisfactory and determine the action the board wishes to take as a result.

Background Papers

Recommendation Tracking – Report to Overview and Scrutiny Committee – 4 December 2006